

**The 519 Church St. Community Centre
Board of Directors
Monday, December 19, 2005
Meeting #3 (2005-06)**

MINUTES

Board Members Present: Lyle Kersey, Michael Went, Donald Middleton, Joan Anderson, Mathieu Chantelois, Roy Cain, Michelle Douglas, Gary Leroux, Marnie Peters

Board Member Regrets: Jim Marcelle, Asif Kamal

Staff Members Present: Alison Kemper

The meeting was held in the home of Board Member, Don Middleton.

1. Agenda Approval
 - The agenda was approved by general consent.
2. Visitors
 - No visitors
3. Minutes of the last meeting
 - Approval of the minutes of the November 28, 2005 meeting was deferred to the next meeting.
4. Declarations of conflicts of interest
 - None
5. Agency Business – Funding proposals approval
 - Successful application for organizational capacity building (\$15,000). How we work with volunteer run groups and how to export learning.
 - City “Major Recreation” grants - supports seniors, community living, family resource, summer camp, holiday kids

Motion – to approve the City Major Recreation funding application. Moved by Joan, seconded by Roy. Carried

 - AIDS prevention for trans outreach to sex workers (City Public Health grant)

Motion – to approve the AIDS Prevention funding application. Moved by Mathieu, seconded by Lyle. Carried

 - Access And Equity (City program) – recurring for anti-violence program. Evaluate program and community needs

Motion – to approve the Access and Equity funding application. Moved by Don, seconded by Gary. Carried
6. Agency business – Finance report
 - We will be closing our credit union account

- Due to changes in the executive of the Board of Management after the Annual General Meeting, the banking signatories will change as follows:
 - Donald Middleton, treasurer, will remain a signatory.
 - Michelle Douglas, president, will remain a signatory
 - Asif Kamal, the new assistant treasurer, will become a signatory
 - Lyle Kersey, past assistant treasurer, will remain a signatory.
7. Agency business – Space Use & Program Planning
- No applications for new use
 - Draft policy to be distributed to board in early January
8. Future directions – Building
- Building construction for phase 1 expected completion in December 2005. Alison is working with City staff to monitor construction quality, financing plans.
 - Alison met with city officials and contractor regarding resolution of construction issues. Further meetings anticipated.
 - Alison hopes to receive a report from City staff on construction issues. Anticipate resolution of issues shortly.
 - Issues are not expected to impact capital campaign funds. Issues relate to City responsibilities.
 - Staff are considering a memorandum of understanding with City officials and The 519 regarding a process for resolving issues. Alison to follow-up.
 - The Board reaffirmed support for retention of current architects.
 - 519 staff and City staff, Mathieu to consider cash flow project phasing to match project expenses to expected revenues (re: section 37 Planning Act funds, dependent on timing of condo construction) – Meeting tentative for week of Jan 16, 2006.
 - City mould consultant to inspect building. Expect testing in 2007 capital budget allocation to check waterproofing in basement.
 - Expect Phase 2 to start in May 2006.
 - Fire prevention troubleshooting is being considered by City staff.
 - In January 2006, Board / staff may consider Board volunteer role or additional 519 staff position to monitor construction project progress and liaison with City staff.
9. Future directions – Funding / campaign
- We are considering an event to recognize milestone of phase 1 construction completion. Event could be held in late January or early February 2006. To be discussed with Capital Campaign committee.
 - Alison to advise Mathieu of date. Event logistics, invitees, etc. to be discussed.
10. Future directions – City relationship
- No report
11. Future directions – Governance, Program & Strategic Planning

- Michael updated on proposal for consultation. He, Roy and Joan held an ad hoc meeting to bring forward proposed process. The proposal is to conduct a survey of 519 members, volunteers, and other interested community members. It is intended that the survey work not only to gain community responses, but also to demonstrate that The 519 Board is actively interested in hearing from the community.
 - Survey distribution would occur through the newsletter, website, contact with volunteers and groups, and through the Front Desk.
 - Three question areas:
 - Catchment area
 - Mission Statement
 - Program Planning
 - Consultation on questions to begin in January, with community survey completion in Spring 2006 for 2006 AGM decision.
 - Brainstormed enhanced communications role – newsletter.
12. Governance – Nominations Committee
- Michelle and others to meet with potential Board members.
13. Future direction – Leadership & Advocacy
- No report
14. Future Direction – Communications
- No report
15. Correspondence
- No report
16. E. D. Report
- The 519, the Family Services Association, and the Sherbourne Health Centre considering an application to Ministry of Health and Long-Term Care for queer parenting funding. Negotiations ongoing regarding a partnership between the three agencies.
 - We will hold a “Remembering Bill Ekins” event on Fri., Dec. 13, 2005, and have invited Yvette Perrault, a grief counselor, to facilitate.
 - The 519’s Volunteer Recognition Party will be held on Fri., Dec. 13, 2005.
 - We will hold an all-candidates meeting on January 8, 2006. All Federal candidates in Toronto Centre riding will be invited.
17. Agency business – Human Resources Policy Committee
- No report.
18. Other Business
- Don Middleton & Clayton to host 50th anniversary party in February 2006 as fundraiser for The 519.

- Thanks to Don, Clayton & Mino for hosting the Xmas dinner.
- Gary Leroux announced his resignation from the Board effective December 31, 2005, due to his intention to run for City Council in 2006.

Meeting adjourned

Moved by Don. Carried.

Next meeting: Jan. 30, 2006.