



## AGENDA: The 519 Board of Management, Meeting #1 (2024-2025)

Monday, October 28, 2024 @ 6:30 PM – 8:30 PM

Hybrid @ The 519, room 204 & Zoom

Item	Information / Discussion	Lead	Information/Motion
BD-1.1	<b>Welcome / Introduction of Guests / Land Acknowledgement</b>	Tom Spence (Board Vice-Chair)	Verbal
BD-1.2	<b>Approve Agenda</b> (2 mins)  1.2 Agenda for Board Meeting of October 28, 2024	Tom Spence (Board Vice-Chair)	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Agenda for Board Meeting of October 28, 2024 – <b>FOR APPROVAL</b></li> </ul> <b>MOTION 1.2:</b> To approve the Agenda for the Board Meeting October 28, 2024.
BD-1.3	<b>Approve Meeting Minutes</b> (5 mins)  1.3 A) Minutes for the Board Meeting of September 16, 2024 B) In-Camera Minutes for the Board Meeting of September 16, 2024	Tom Spence (Board Vice-Chair)	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Minutes for Board Meeting of September 16, 2024 – <b>FOR APPROVAL</b></li> </ul> <b>MOTION 1.3A):</b> To approve the minutes for the Board Meeting of September 16, 2024. <b>MOTION 1.3B):</b> To approve the in-camera minutes for the Board meeting of September 16, 2024.
BD-1.4	<b>Declaration(s) of Conflicts of Interest</b> (1 min)	Tom Spence (Board Vice-Chair)	<b>INFORMATION:</b> Verbal
BD-1.5	<b>Chair Report / Executive Committee</b> (30 mins)  1.5.1 Chair's Report 1.5.2 2024-2025 Board Agenda Forecast and Schedule 1.5.3 Executive Nomination/ Elections Process A) Chair B) Vice Chair C) Treasurer D) Secretary	Tom Spence (Board Interim Chair)	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Draft 2024-2025 Board Agenda Forecast and Schedule – <b>FOR APPROVAL</b></li> </ul> <b>DRAFT MOTION 1.5.2:</b> To approve the Draft 2024-2025 Board Agenda Forecast and Schedule <b>DRAFT MOTION 1.5.3:</b> To approve the appointment of the Board Executive Officers



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			<b>DRAFT MOTION 1.5.4:</b> To approve the Proposed Committee Appointments 2024-2025
BD-1.6	<b>Executive Director Report</b> (5 mins)  1.6 October Update	Maura Lawless (Executive Director)	<b>INFORMATION:</b> Verbal
<b>STAFF/COMMITTEE REPORTS</b>			
BD-1.7	<b>GHRC Update</b> (30 mins) 1.7.1 GHRC Meeting Update – <b>FOR INFORMATION</b> 1.7.2 Board Committee Restructuring Proposal – <b>FOR ACTION</b> 1.7.3 ED Delegated Authorities Policy – <b>FOR ACTION</b> 1.7.4 Board Committee Appointments	Natalie Miller (Chair, GHRC) & Maura Lawless (Executive Director)	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>• GHRC Meeting Summary for October 8, 2024 – <b>FOR INFORMATION</b></li> <li>• Board By-law Implementation Report– <b>FOR ACTION</b></li> </ul> Attachments: <ul style="list-style-type: none"> <li>• Board By-law Implementation Project Work Plan 2025</li> <li>• The 519 New Committees Proposal</li> <li>• Executive Director Delegated Authorities Report – <b>FOR ACTION</b></li> <li>• <b>CHART</b> Proposed Committee Appointments 2024-2025 – <b>FOR ACTION</b></li> </ul> <b>DRAFT MOTION as amended 1.7.2:</b> a) Approve the Board By-law Implementation Work Plan including the activities and timelines, advancing Chair and Committee Chair training as soon as possible in the process; b) Authorize the Executive Director to lead the process with the external consultant and interested Board members to action the



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			<p>workplan items throughout 2025 with the goal to have all governance policy/procedures documented and completed by the end of 2025;</p> <p>c) All recommendations from the working group will go through the Governance Committee and on to the Board for consideration/ approval;</p> <p>d) Approve the new interim Board committee proposal in alignment with Article H – Committees of the Board, as outlined in The 519 New Committees Proposal - <b>Option (B)</b> for immediate action until the end of Q3 2025, at which point the interim committee structure will be evaluated for effectiveness; and</p> <p>e) During the implementation of the workplan, items that require Board policy updates will be managed in accordance with current policy and practice until replaced with revised Board-approved policies. The following provisions from "Part 2: Meeting Procedures" will be enacted immediately:</p> <ul style="list-style-type: none"><li>• Article G – Board and Conduct of Business</li><li>• Article J – Open and Closed Regular and Special Board Meetings</li><li>• Article K – Public Presentations at Board Committees</li></ul>
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			<p><b>DRAFT MOTION 1.7.3:</b> To approve the updated Executive Director’s Delegated Authorities Policy (October 2024).</p> <p><b>DRAFT MOTION 1.7.4:</b> To approve the Proposed Committee Appointments 2024-2025</p>
BD-1.8	<b>Other Business / Emerging – Issues</b>	Tom Spence (Board Vice-Chair)	<p><b>INFORMATION:</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul>
BD-1.9	<b>Adjournment</b>	Tom Spence (Board Vice-Chair)	<b>INFORMATION:</b> Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
BD-1.2	Agenda for Board Meeting of October 28, 2024 – <b>FOR APPROVAL</b>
BD-1.3A	Minutes for Board Meeting of September 16, 2024 – <b>FOR APPROVAL</b>
BD-1.3B	In-Camera Minutes for Board Meeting of September 16, 2024 – <b>FOR APPROVAL</b>
BD-1.5.2	Draft 2024-2025 Board Agenda Forecast and Schedule – <b>FOR APPROVAL</b>
BD-1.7.1	GHRC Meeting Summary Report – <b>FOR INFORMATION</b>
BD-1.7.2	Board By-law Implementation Report Update – <b>FOR ACTION</b>
BD-1.7.2	Board By-law Implementation Project Work Plan 2025 – <b>FOR ACTION</b>
BD-1.7.2	The 519 New Committees Proposal – <b>FOR ACTION</b>
BD-1.7.3	Executive Director Delegated Authorities Report – <b>FOR ACTION</b>
BD-1.7.3	BOARD POLICY: The 519 Board of Management, Delegation of Authority to the Executive Director (October 2024) – <b>FOR ACTION</b>
BD-1.7.4	CHART Proposed Committee Appointments 2024-2025 – <b>FOR ACTION</b>