



**AGENDA: Finance Committee Meeting**  
**Monday, November 18, 2024 @ 5:30 PM – 7:00 PM**  
**Virtual via Zoom**

#	Agenda Item	Presenter	Timing	Information/Reports
FIN-1.1	Welcome & Land Acknowledgement	Vanshika Dhawan (Treasurer)	3 mins	Verbal
FIN-1.2	Agenda Approval	Vanshika Dhawan (Treasurer)	2 mins	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Agenda for November 18, 2024</li> </ul> <b>MOTION 1.2:</b> Approve the meeting agenda for November 18, 2024.
FIN-1.3	Minutes Approval	Vanshika Dhawan (Treasurer)	3 mins	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Minutes for September 9, 2024</li> </ul> <b>MOTION 1.3:</b> Approve the meeting minutes for September 9, 2024.
<b>Standing Items</b>				
FIN-1.4	Declaration of Conflict(s) of Interest	Vanshika Dhawan (Treasurer)	2 mins	Verbal
<b>New Items</b>				
FIN-1.5	New Committee TORs / Agenda Forecasting	Vanshika Dhawan (Treasurer)/Staff	10 mins	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>New Board-Approved Committee Structure</li> </ul> <b>DISCUSSION:</b> Are there additional reports/updates that the Committee wants to receive throughout the year?
FIN-1.6	Appointment of Vice-Chair	Vanshika Dhawan (Treasurer)	10 mins	<b>DRAFT MOTION 1.6:</b> To recommend that the Board appoint X as Vice-Chair of the Finance Committee for the 2024-2025 term.
FIN-1.7	Q3 Variance Report	Maria Martinez (Director, Finance)	20 mins	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>2024 Q3 Variance Report</li> </ul> <b>DRAFT MOTION 1.7:</b> To recommend that the Board of Management receive and approve the 2024 Q3 Variance Report for information.



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FIN-1.8	Year-End Forecast	Maria Martinez (Director, Finance)	20 mins	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>2024 Year-End Forecast</li> </ul> <b>DRAFT MOTION 1.8:</b> To recommend that the Board of Management receive the 2024 Year-End Forecast Report for information.
FIN-1.9	In-Camera Minutes Approval	Vanshika Dhawan (Treasurer)	5 mins	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>In-Camera Minutes for September 9, 2024</li> </ul> <b>MOTION 1.9:</b> Approve the in-camera meeting minutes for September 9, 2024.
FIN-1.10	Next Meeting Date: Monday, December 9, 5:30-7pm	Vanshika Dhawan (Treasurer)	1 min	Verbal
FIN-1.11	Adjournment	Vanshika Dhawan (Treasurer)	1 min	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
1.2	Agenda for Finance Meeting of November 18, 2024
1.3	Minutes for Finance Meeting of September 9, 2024
1.5	New Board-Approved Committee Structure – <b>for information</b>
1.6	2024 Q3 Variance Report – <b>for action</b>
1.7	2024 Year-End Forecast – <b>for action</b>
1.9	In-Camera Minutes for Finance Meeting of September 9, 2024